* **The deadline to submit the Graduation Application is Thursday January 16, 2020**
	+ A LATE FEE OF $95 WILL BEGIN AFTER THE APPLICATION DEADLINE.
	+ Students must be on regular status to apply for graduation.
	+ Here is the link for the graduation application: [Graduate Graduation Application](https://forms.logiforms.com/formdata/user_forms/66125_302498/321133/page1.html?cachebust=3459)
	+ Off campus sites use the pdf application.

 

* **The deadline to submit the Advancement to Candidacy (ATC)/ Recommendation for Graduation form (DMIN, MDIV, MAYYAM, MAPM) is now.**
	+ **Degree Works will be used as the degree audit for students in the 2018-2019 and 2019-2020 bulletins.**
	+ **Students in previous bulletin years will use the ATC (or Recommendation for Graduation form) with the course check sheet.**
	+ **For students using Degree Works, the top page of the ATC is required as well. The course check sheet is not required for those students using Degree Works.**
	+ **Degree Works is a report that lists the degree requirements and shows a students’ readiness for graduation.** <https://vault.andrews.edu/vault/goto/home>

* **Comprehensive exams (if required by the program) must be completed by Friday, April 3, 2020.**
* **The deadline for submitting all Comprehensive Examination Result forms is Wednesday April 22, 2020.**

After the dissertation/thesis defense deadline and the dissertation/thesis completion form deadline are voted on by Graduate Council in January, an updated email will be sent.

Use this link for graduate programs forms**:** <https://www.andrews.edu/grad/resources/forms.html>

Diplomas and official transcripts are available for pick up and ordering, respectively, two weeks after graduation for those students who are financially cleared.  Diploma mailing begins approximately 4 weeks after the graduation date for financially cleared students.

We look forward to continued communication as we work together to endeavor the success of all graduate students.  If there are any questions or concerns related to May 2020 degree conferral, please contact:

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