

PLEASE START HERE

- This form is to extend the program end date on an F-1 visa student's Form I-20. For other requests, please contact iss@andrews.edu.
- **The student should complete Step 1 first**; the student should then give the form to **the academic advisor, who should complete Step 2** and submit the form to iss@andrews.edu.
- This form should be submitted at least 10 days in advance of the program end date currently on the Form I-20.

STEP 1 (STUDENT)

Please fill in the following information, and then sign and date in the designated spaces.

LAST NAME _____ FIRST NAME/M.I. _____

PHONE NUMBER: _____ AU ID# _____ EMAIL: _____

STUDENT SIGNATURE _____ DATE _____

STEP 2 (ACADEMIC ADVISOR)

This student's I-20 program end date should be extended to the last day of this future semester: _____

(Note: program end dates can only be extended up to one calendar year at a time.)

Please type an explanation for the extension in the space below:

ACADEMIC ADVISOR SIGNATURE _____ DATE _____

Academic advisors: please send this form, completed up to this point, to iss@andrews.edu. Thank you.

OFFICE USE ONLY: INTERNATIONAL FINANCIAL ADVISOR

NAME _____ SIGNATURE _____ DATE _____

STUDENT'S ACCOUNT BALANCE: _____ OK TO RELEASE I-20 EXTENSION? YES NO