

Andrews University

Staff Senate

Minutes for meeting held December 12, 2019.

Present: Lorena Bidwell, Chair; Erica Bradfield, Martin Bradfield, Laura Carroll, Deby Andvik, Brenda Francis, Steven Nash, Mona Sarcona, A’Lisa Sorensen, Ashley Neu, Aimee Regoso, Ben Panigot, Jameson Bangkai, Daniel Johnson, Janine Lim, Michael Nixon

Members Present

Regrets: Nestor Caceres, Myrna Constantine

Ben Panigot opened in prayer

Prayer

VOTED the approval of November 11, 2019 Minutes.

Minutes

Took a photograph for the website.

Photograph

University Strategy and Policy – Ben Panigot

Committee Reports

- Starting to work on the strategic plan found on the president’s page
- AU Core values (7 core values)
- Consideration for moving the graduation service to the Wellness center

Faculty Senate – nothing to report

Health and Wellness Council – nothing to report

University Social Committee – Mona Sarcona

- March awards ceremony
- Filled table with can goods for the Christmas Party
- Working on a theme for the March Awards

The website is now live for Staff Senate. Could use a couple more pictures for the senators page.

Website

Formatting – Make the beginning letter capital

Constitution

Article 1: Changed the wording from “Creating a working environment” to “Promoting a working environment”.

Article 2:

Adding the word Addressing to last bullet point so it reads:
Addressing other items as needed

2nd paragraph

Specific staff senate actions include but are not limited too:
3rd bullet will start with appointing instead of appoint.

Creating a 4th bullet by splitting the 3rd bullet at the “acting as a conduit...”

Article III

Under C Staff Senate Secretary

Keeping records instead of keep records

Under D communications officer

Responsibilities instead of Job

Under E Staff Senate Parliamentarian

The Parliamentarian is responsible for ensuring that the business...

Section 2

In section A and B set rid of the word “staff” to then read “filled by members of the Staff Senate...”

Section 3

Remove “for any reason” To read: remove for cause from office during a set term.

B. Replacement of Officers

Lorena will try and combine the two paragraphs to make it less redundant.

Article IV

The faculty senate will appoint an ex officio representative (non voting)

Section 2

Adding the specification that : “for all regular staff members”

B Eligible

One year employee in a full time position.

B became C for : C Replacement Senators

Article V

Fix the spelling of executive committee in first paragraph.

Talk about the term? Officers term?

Section 1:

Regular meetings....Normally will meet once a month during the fall and spring semester.

Section 2:

The quorum shall be one-half plus one...

Section 3

Stored online changed to available online.

Article VI – no changes

Article VII

Change “Cannot be chosen” to “should not be chosen”

Add social committee, wellness committee
Added the word positions in the last paragraph.

Article VIII – no changes

University blvd is three roads main entrance, by wellness center/lamson and then by meier, so we are planning on adding the north and south.
A week before send out an email with the agenda and the previous minutes.

Creating a taskforce that A'lisa will chair.

5:33pm

**Campus Safety Protocol
Communications to Staff
Taskforce Staff Engagement Survey
Adjourned**

Lorena Bidwell, Chair

Laura Carroll, Secretary