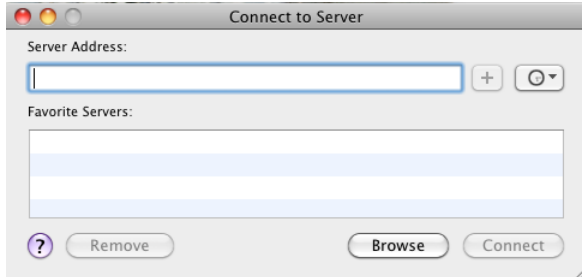


Connect to a Shared Network Resource

- 1) Go to the **Finder Bar > Go > Connect to Server...**
Alternatively, on the keyboard, you can press: **⌘ + K**



- 2) In the "Server Address" line, type: **smb://file4/XXXX\$** (where "XXXX" is the 4-digit ORG code of a campus department)
You may add the server as one of the "Favorite Servers" by clicking the **[+]** button.
- 3) Select **Connect** to connect to the server.
- 4) When the authentication window appears, select **Registered User**.
Enter your Andrews username and password then select **Connect**.



- 5) The list of folders will appear.