

## **Managing Default Printers in Windows 10**

- 1. Go to Start > Settings or press #+ I
- 2. Select **Devices**
- 3. Select the Printers & Scanners tab
- 4. Under the section "Let Windows manage my default printer", toggle the setting to **off** as indicated below.



5. For additional options, scroll down to **Devices and printers** the same window. This will allow you to perform tasks like install and configure options for your printer.